



5/5/2020

To our valued customers,

We would like to take this opportunity to update you concerning our response and preparations during this trying time and the steps that we are taking to maintain a healthy work environment for our employees and a safe product for our consumers as our state begins to ease restrictions.

We continue to follow Centers for Disease Control and World Health Organization guidelines, as well as guidance from federal, state, and local officials to make the most informed decisions possible. As you may know, we are an SQF certified company and as such, the quality and safety of our products is paramount at all times. In addition to already stringent policies and practices that we utilize to maintain this strict level of safety, we are employing additional measures such as:

- Continuing COVID-19 educational training for our workforce
- Increased usage of sanitizers and disinfectants throughout our facility per CDC guidelines
- Travel by Windmill Rice staff to high risk areas is suspended
- Our employees are being encouraged to stay home if they feel sick

Windmill Rice Company does not anticipate any interruption to our normal production at this time. We have been in constant contact with our raw material, packaging and logistics vendors to ensure that our company will have the means to continue our daily operations. Should any event arise that could jeopardize this ability, we will let our customers know with as much advanced notice as possible.

Windmill Rice Company has a long history of supporting our community, our customers, and our family of workers during times of disaster or hardship, and this time will not be different. We certainly appreciate your understanding as we work through this period of difficulty. Please feel free to contact us if you have any questions or concerns regarding our response to the COVID-19 pandemic.

Sincerely,

Brandon Woodard, CSM-EHS
EHS & Sustainability Manager

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